



**Cleveland County  
North Carolina**

**REQUEST FOR QUALIFICATIONS**

**DESCRIPTION: DORAN MILL ASBESTOS ABATEMENT AND DEMOLITION  
ON-SITE COMPLIANCE MONITORING, TESTING, AND  
CONTRACTOR OVERSIGHT**

**ISSUE DATE: April 24, 2018**

**Sealed qualifications** will be received until **2:00 pm May 10, 2018** from qualified firms

**Mail: Finance & Purchasing Department, PO Box 1210, Shelby, NC 28151**

**Email: kim.lester@clevelandcounty.com**

**Hand delivered: Finance & Purchasing Department, 311 E. Marion Street, Shelby, NC**

**QUESTIONS, INTERPRETATIONS and ADDENDA:**

No questions, clarifications or interpretations of the Request for Qualifications or other portions of the Contract Documents will be made orally. Every request for such must be emailed to (Brian Hoaglund) **brian@ccedp.com** and, to be given consideration, must be received at least five (5) days prior to the proposal due date. Any such interpretations and supplemental instructions will be in the form of written Addenda which, if issued, will be available for download on the Cleveland County website. All Addenda so issued shall become part of the Contract Documents.

**Sealed proposals shall be mailed or hand delivered to the Issuing Department shown above and the envelope shall bear the title of this Request for Qualifications. It is the sole responsibility of the Proposer to ensure that its proposal reaches the Issuing Department by the designated date and hour indicated above.**

**In compliance with the Invitation to Bid and to all the terms and conditions imposed herein, the undersigned offers and agrees to furnish the services described in accordance with the attached signed proposal.**

Firm Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

By: \_\_\_\_\_  
(printed)

By: \_\_\_\_\_  
(signed)

## **PURPOSE AND PROJECT OVERVIEW**

### **Purpose**

The purpose of this Request for Qualifications is to obtain expert professional, NC **accredited** testing monitoring and supervisory services to support an industrial asbestos abatement and demolition project in Cleveland County, North Carolina. The County is seeking a firm whose combination of qualified experience and personnel will provide cost-effective abatement and demolition compliance monitoring, contractor oversight, asbestos sampling and testing, and project progress monitoring and reporting.

### **Project Overview (Background)**

Cleveland County, NC, has received bids for asbestos abatement and demolition and removal of buildings, foundations, slabs, paved areas, and debris at the 50.74-acre Doran Textile Mill site located at 404 Polkville Road (Cleveland County Parcel No. 51068). It is anticipated that work will begin in late May or June of 2018, contingent on approval by the Cleveland County Board of Commissioners. Completion is required within 180 days of *Notice to Proceed*. The work schedule will be established by the abatement and demolition contractor. The County will work with the consultant providing compliance monitoring to determine the level of oversight required and may adjust according to project requirements. The project bid documents included an asbestos survey, erosion & sediment control plan (permit issued), and a NCDOT approved detour and signing plan for temporary closures of Polkville Rd.

The project scope is as follows:

1. Provide onsite supervisory and monitoring services for the duration of the project.
2. Ensure contractor compliance with applicable laws and regulations related to abatement demolition and disposal.
3. Perform asbestos sampling and testing services.
4. Field verify quantities for additional abatement, as identified.
5. Ensure erosion and sediment control plan compliance.
6. Ensure detour & signing plan compliance
7. Ensure compliance with project contract requirements.
8. Provide project progress reporting.

The selected consultant will be required to enter into an agreement with Cleveland County. The types of services and expertise required for this solicitation are described below. Consultants offering expertise in the services described below are encouraged to submit a proposal to perform the work.

### **Proposal Submission Requirements**

Include in your proposal the following specific items:

- 1) Corporate Qualifications
  - a) Brief history of firm
  - b) Previous experience on similar projects
  - c) Resumes of key personnel available for this project
  - d) Experience working with Cleveland County, NCDEQ, NCDOT
  - e) Copy of standard professional services contract
- 2) Project Execution
  - a) Proposed staffing and execution plan
  - b) Identify any services not self-performed and provide a list of proposed subs
  - c) Additional scope not specifically requested in this RFQ that should, in your experience, be included
- 3) Present work load
  - a) Key staff assignments through project period

- b) Present project commitments compared to present staffing assignments
- 4) Three (3) references with contact information for similar work

Cleveland County is not liable for any cost incurred by the consultant in the preparation or presentation of a response to this request.

It is understood that all submittals will become part of the public's file on this matter, without obligation to the County. Cleveland County reserves the right to accept and/or reject any and all submittals.

### **Selection and Evaluation**

Cleveland County will evaluate the submittals received. Cleveland County will review all submittals, evaluate required criteria, select a consultant and enter into a contract with the selected firm. The successful vendor will be notified once an award/contract has been approved by the County Manager and/or the County of Cleveland Board of Commissioners.

Each of the criteria listed in this outline will be evaluated on how fully each submittal meets the requirements, and each will be ranked. Particular emphasis will be placed on the consultant's past successful completion of similar projects shown by work summaries of the firm and individuals to do the work.

### **Statement of Interest and Qualifications**

Each submittal from a qualified consultant received in response to this request will be judged as a demonstration of the consultant's capabilities and qualifications. Only those consultants who supply complete information as required by this request will be considered for evaluation. The factors used to determine those to be considered are:

1. An understanding of the requirements of this request demonstrated by the organization, clarity, and completeness of the submittal;
2. The past performance record and qualifications of the firm and the individuals who will do the work, verifiable through references and resumes, and;
3. The ability of the consultant to provide a timely response.

### **Evaluation Criteria**

The contract will be awarded to the most qualified consultant. Minimum standards for qualifications are:

1. Having the necessary staff and experience to perform the work described in this request.
2. Having an adequate past record of performance on similar projects, verifiable through references.
3. Having experience working with Cleveland County, NC Department of Transportation, NC Department of Environmental Quality and NC HHCUC.
4. Having the financial and personnel resources for the performance of the contract, or the ability to obtain such resources.
5. Being an Equal Opportunity Employer and being otherwise qualified by law to enter into a contract such as this.

### **Additional Instructions**

1. The proposal submitted should be specific and complete. It should provide a straight forward, concise delineation of the capabilities to perform the services sought by Cleveland County. The firm desiring to propose shall submit one (1) original and one (1) copy of its proposal.

2. The selected consultant will be required to provide a Service Contract, which will incorporate the submittal and work schedule as a part of the contract.
3. In addition, it will be necessary for the successful consultant to be covered by Workman's Compensation insurance, which will extend to the work done within the State of North Carolina.
4. The County of Cleveland is an Equal Opportunity Employer. Small businesses and minority owned business are encouraged to bid.