

---

The Cleveland County Board of Health met on Tuesday, May 14, 2013 at 6:30 p.m., at Deer Brook Golf Club.

Board members present: Kendalyn Lutz-Craver, Robert Miller, Steve Rackley, Johnny Hutchins and Stan Pitts. Randy Sweeting attended via conference call.

Health Department staff present: Dorothea Wyant, Rodella Gold, Sam Lockridge, Sharon Chapman and Debbie Dyer.

Andrea Leslie-Fite, representing the County Attorney, was present.

**CALL TO ORDER/WELCOME:**

In the absence of the Chair and Vice-Chair of the Board of Health, Health Director Dorothea Wyant called the meeting to order and welcomed everyone. Robert Miller gave the invocation. Robert Miller expressed his appreciation for the acts of kindness shown to him during the recent loss of his mother.

**MOTION TO APPOINT A TEMPORARY BOARD OF HEALTH CHAIR:**

Health Director Dorothea Wyant stated that due to the absence of the Chair and Vice-Chair of the Board of Health at the meeting, a Chair would need to be appointed by the Board members to serve at the May 14, 2013 meeting only.

**Motion: Motion was made by Robert Miller, with a second by Randy Sweeting to appoint Kendalyn Lutz-Craver to serve as Chair for the May 14, 2013 Board of Health meeting. Motion carried unanimously.**

**VOTE BY PROXY:**

Board of Health member Randy Sweeting, by conference call, authorized Andrea Leslie Fite to serve as his proxy on all matters voted during the May 14, 2013 Board of Health meeting.

**CITIZEN RECOGNITION:**

Public citizen Janet Jau requested to appear before the Board of Health. Ms. Jau stated that as a citizen of Cleveland County, she would like to voice concerns regarding the Cleveland County Animal Shelter. Ms. Jau noted that she is pleased the Animal Shelter is now functioning

properly by allowing animal adoptions. Pictures of animals housed at the Cleveland County Animal Shelter that are eligible for adoption are now being posted on-line, however, the pictures are not properly maintained and kept current. As a part of a networking program that focuses on animal welfare, Ms. Jau stated that she is advocating for a software program that would connect various rescue groups and provide mechanisms for groups to form and split, allowing compassionate citizens within Cleveland County to become more involved with the re-homing process. Ms. Jau stated there are many citizens in Cleveland County that are interested in an animal fostering program, and noted that Face Book and other available technology are wonderful tools, allowing access to individuals interested to see what animals are available for adoption.

Ms. Jau stated that she is very active with the Rutherford County Animal Shelter and would like to see the Cleveland County Animal Shelter run similarly. Ms. Jau shared the animal adoption process at the Rutherford County Animal Shelter, stating that individuals are charged an adoption fee of \$60.00, and are provided with a voucher that covers expenses for rabies and Parvo vaccinations, as well as spaying or neutering for the adopted animal. Local veterinarians in Rutherford County redeem these vouchers and provide the services for the animals.

Ms. Jau has spoken with County Commissioners in Rutherford County, who explained the operations of the Rutherford County Animal Shelter to her, indicating the operations work well because of the staffs' collaboration with volunteers, who provide services such as cleaning the Animal Shelter and feeding and exercising animals. Supplies such as food and flea and tick collars are provided for individuals who are unable to purchase those items but desire to own a pet. Ms. Jau stated that she is grieved that these services are not being provided in Cleveland County. Ms. Jau further stated her networking group has spoken with local veterinarians in Cleveland County who are willing to work collaboratively with the Cleveland County Animal Control Program to provide the same services that are being provided by veterinarians in Rutherford County.

A group called Concerned Citizens will be meeting on June 6, 2013, and the lead volunteer from the Rutherford County Animal Shelter will be sharing details about the successful operation of the Rutherford County Animal Shelter at that time. Ms. Jau invited Sam Lockridge and Johnny Hutchins to attend this meeting, and thanked the Board for their attention.

Johnny Hutchins stated that Cleveland County has a similar spay and neuter program available. Ms. Jau stated Cleveland County does not have a program that allows vaccinations and spay or neuter for adopted animals for a \$60.00 fee.

---

Mr. Hutchins stated that he would be happy to meet with Ms. Jau to further discuss these programs.

**MOTION TO ADOPT THE REVISED AGENDA:**

Chair Lutz-Craver asked for a motion to approve the revised agenda to include the appointment of Kendalyn Lutz-Craver to serve as Chair for the Board of Health meeting held on May 14, 2013, and for Andrea Leslie-Fite to exercise the proxy vote of Board of Health member Randy Sweeting during May 14, 2013 Board meeting .

**Motion: Robert Miller moved, with a second by Johnny Hutchins to approve the revised agenda for the May 14, 2013 Board of Health meeting. Motion passed unanimously.**

**APPROVAL OF APRIL 9, 2013 BOARD OF HEALTH MEETING MINUTES:**

Chair Lutz-Craver presented the April 9, 2013 Board of Health meeting minutes for consideration of approval.

**Motion: There being no corrections, additions, nor deletions to the minutes of the April 9, 2013 Board of Health meeting minutes, motion was made by Robert Miller, with a second by Steve Rackley, that they be approved as written. Motion carried unanimously.**

**2013 COMMUNITY SATISFACTION SURVEY RESULTS**

Dorothea Wyant presented results of the 2013 Community Satisfaction Survey, which was conducted during the month of April, 2013. A copy of the 2013 Community Satisfaction Survey is included in the Board packet. The ten question survey was posted on the Cleveland County Health Department website using a Survey Monkey format, and copies were sent to selected email distribution lists in order to obtain a variety of answers. Copies of the survey were placed at the reception desks of the health department and the health departments annex buildings to enhance consumer access. The survey was also advertised in the Shelby Shopper, and the Survey Monkey link was included in the advertisement. Notices about the availability of the survey were posted on the Cleveland Health Communicator electronic sign as well. Ms. Wyant stated the results of this survey will be reviewed with the Health Department Management Team and used as a tool to improve customer satisfaction.

Ms. Wyant shared that overall ratings of the survey were very positive with 42.7% of participants rating their experience with the Health Department as excellent, and 45.3% rating their overall experience as very good.

**ANIMAL CONTROL TASK FORCE UPDATE**

The Cleveland County Task Force to Address Animal Overpopulation held its first meeting on March 13, 2013. A copy of the meeting minutes is included in the Board packet. Commissioner Ronnie Hawkins provided opening comments and expressed his appreciation and the appreciation of the Board of County Commissioners for members' willingness to serve on this important task force. The following mission statement was adopted by the task force: "To prevent the population of unwanted animals in Cleveland County". Each member in attendance shared their hopes and goals for the task force. Sam Lockridge noted that members were asked to compile a list of the three items they felt most important for the task force to address and submit them to him by email. Mr. Lockridge will compile those results and present them to the task force to begin their work at the next scheduled meeting to be held on June 5, 2013.

**CLEVELAND COUNTY FAIR STUDY  
COMMISSION REPORT**

The Cleveland County Fair Study Commission (CCFSC) has worked diligently since the *E.Coli* outbreak associated with the 2012 Cleveland County Fair, and is now finalizing recommendations to assure that the Cleveland County Fair will be as safe as possible in the future. A press conference is scheduled at the Cleveland County Health Department for June 3, 2013 at 1:00 p.m., and recommendations from the CCFSC will be released to the public at that time. Ms. Wyant noted the CCFSC will not make recommendations that the Cleveland County Fair eliminate petting zoos or other animal contact exhibits, but will focus on safety and prevention. Some of the recommendations will address educating Fair staff and the public on proper hand washing techniques and other precautions to prevent the spread of disease. Health Department staff and available media will be used to provide this education. Other recommendations include providing more signage to encourage effective hand washing; providing more hand washing stations; limiting entrance and exit points to animal exhibits available to the public; providing clear separation between food vendors and animal exhibits; recommending that food vendors distribute pre-packaged condiments to customers; utilizing volunteers to refill soap and paper towel dispensers; and assuring proper removal of animal waste from the animal exhibit areas. Ms. Wyant stated that the official recommendations of the Cleveland County Fair Study Commission will be available on June 3, 2013 immediately following the press conference, and copies will be included in the Board packet for the June 11, 2013 Board of Health meeting.

**TOBACCO FREE RESOLUTION UPDATE**

On Monday, May 6, 2013, the Shelby City Council voted to adopt the Tobacco Free Parks Resolution presented to you during the April 9, 2013 Board of Health meeting with revisions that will carve out the Golf Course and allow them to maintain the small smoking area located near the swimming area. Tobacco use will not be allowed within fifty feet of any athletic event or near the childrens' playground.

**LEGISLATIVE UPDATE**

Dorothea Wyant provided a brief update on legislative actions brought to the Boards' attention at the April 9, 2013 meeting. HB 109 is now in the judiciary committee and making no progress. After speaking with local representatives, Ms. Wyant reported that she has been assured that HB 693/SB 675, relating to required consent for treatment with minors will not pass, and at this time, SB 417, which would establish a Public Health Authority is now in the Health Care Committee and remains stagnant. Ms. Wyant will continue to closely monitor these and other legislative actions affecting public health and will keep Board members informed of any concerns.

**BUDGET AMENDMENTS**

Rodella Gold presented the following budget amendments included in the Board of Health packet for consideration of adoption by the Board of Health.

**Item Number One:** The Cleveland County Health Department has received donations for the Cleveland County Animal Shelter in the amount of \$61.38. A request was made to budget these funds into the Rabies Control Department (542) to be used to support operational expenses for the Animal Shelter.

**Item Number Two:** Community Care of North Carolina has allocated \$19,200.00 to assist with personnel costs associated with an Accreditation Coordinator for the Carolina Community Health Partnership (Carolina Access). A request was made to budget \$9,600.00 in the 2012-2013 fiscal year budget and the remaining \$9,600.00 in the 2013-2014 fiscal year budget, into the Carolina Access Department (546). These funds will be used to offset salaries/fringe and travel expenses for the Accreditation Coordinator.

**Motion: Robert Miller moved, with a second by Steve Rackley, that the Board of Health approve the budget amendments as presented. Motion passed unanimously.**

**ADJOURN**

There being no further business, Chair Lutz-Craver called for a motion to adjourn.

**Motion: Johnny Hutchins moved, with a second by Andrea Leslie-Fite, that the Cleveland County Board of Health meeting be adjourned.**

RESPECTFULLY SUBMITTED,

Dorothea Wyant, Secretary  
Cleveland County Board of Health