

The Cleveland County Board of Health met on Tuesday, June 10, 2014 at 6:30 p.m., at the Cleveland County Health Department.

Board members present: Michael Alexander, Gina Ayscue, Johnny Hutchins, Charles Hayek, Kendalyn Lutz-Craver, Robert Miller and Steve Rackley.

Health Department staff present: Dorothea Wyant, Rodella Gold, Anne Short, Sam Lockridge, Nathan McNeilly, Sharon Chapman and Debbie Dyer.

Bob Yelton, County Attorney, was also present.

**CALL TO ORDER/WELCOME:**

Chair Hayek called the meeting to order and welcomed everyone. Robert Miller gave the invocation.

**CITIZEN RECOGNITION:**

No citizens requested to appear before the Board.

**APPROVAL OF AGENDA FOR JUNE 10, 2014 BOARD OF HEALTH MEETING**

Chair Hayek presented the proposed agenda for the June 10, 2014 Board of Health meeting for consideration of adoption.

**Motion: A motion was made by Gina Ayscue, with a second by Robert Miller to adopt the agenda for the June 10, 2014 Board of Health meeting as presented. Motion carried unanimously.**

**APPROVAL OF MAY 13, 2014 BOARD OF HEALTH MEETING MINUTES:**

Chair Hayek presented the May 13, 2014 Board of Health meeting minutes for consideration of approval.

**Motion: There being no corrections, additions, nor deletions to the minutes of the May 13, 2014 Board of Health meeting minutes, motion was made by Kendalyn Lutz-Craver, with a second by Robert Miller, that they be approved as written. Motion carried unanimously.**

---

**COMMUNITY HEALTH ACTION PLAN:**

Anne Short gave a brief overview of the three Community Health Action Plans written as a result of the Community Health Assessment. They are identified as: Sexually Transmitted Disease and Unintended Pregnancy, Physical Activity and Nutrition and Substance Abuse Prevention. Copies of the Community Health Action Plans are included in the board packets. Accomplishments achieved during 2014 are designated on the report in red. Ms. Short noted the Cleveland County School System received from the State flash drives containing programs and curriculum recommended by the State for teaching Reproductive Safety. The school system is presently using these programs. The Healthy Youth Act states that an evidence based curriculum must be used. Ms. Short noted the curriculum being used presently is not evidence based and is not as comprehensive and does not require as much interaction with students as the curriculum used by the health department health education team. School personnel are able to call health education staff for the tenth day class (FDA approved contraceptives and sexually transmitted diseases). Ms. Short noted that three of the four high schools have asked health education staff to teach the tenth day class. According to results from a student evaluation, students like the forthright and objective approach used by health department health education staff and are interested in having more information regarding contraceptives.

Robert Miller noted the Western North Carolina AIDS Project has begun an outreach program for African American females entitled SISTAS. Although there has been a slow start, many individuals have met with one of the representatives.

**STATE OF THE COUNTY HEALTH REPORT – 2013:**

Anne Short stated the 2013 State of the County Health Report submitted by Cleveland County met all standards for accreditation. A letter stating approval and a copy of the Accreditation Standards was included in each board packet.

**TOBACCO FREE CAMPUS POLICY:**

A revised Tobacco Free Campus Policy was presented to the Board for consideration of approval. A copy of the revised policy was provided in the Board packet. The revised policy contains the language used to define tobacco products as written in the Tobacco Free Policy adopted for Shelby City Park. The proposed revised policy is more comprehensive than the present policy and outlines specific products.

Johnny Hutchins noted the Health Department is owned by Cleveland County and the Tobacco Free Campus Policy is an agency policy and not a County policy. Mr. Hutchins noted there are designated areas for tobacco use on other facility campuses owned by Cleveland County. Anne Short explained that accreditation standards require that Health Departments have a tobacco free

campus. It is also required that there be no tobacco use allowed within fifty feet of the Health Department facility. Discussion followed regarding presenting a Tobacco Free Policy to the County Commissioners for consideration of adoption throughout all County buildings.

**Motion: A motion was made by Robert Miller, with a second by Michael Alexander that the revised Tobacco Free Campus Policy be adopted by the Board of Health as presented. Motion carried unanimously.**

**VENDING MACHINE POLICY:**

A Vending Machine Policy was presented to the Board for consideration of approval. A copy of the policy was provided in the Board packet. This new policy is designed to require that food and beverages sold in vending machines within the Health Department meet specified nutrition and beverage standards adapted from the Health and Sustainability Guidelines for Federal Concessions and Vending Operations based on the 2010 Dietary Guidelines for Americans. This policy will require that items available in Health Department vending machines are consistent with those available to students in vending machines located in the middle schools and high schools throughout the County. After discussion, Johnny Hutchins stated that he would like to see the requirements stated in the policy be adopted as a practice rather than enforced as a policy. Mr. Hutchins stated that he felt there were too many policies and regulations. Further discussion followed.

**Motion: Kendalyn Lutz-Craver moved that the Cleveland County Board of Health adopt the Vending Machine policy as presented. Motion was seconded by Gina Ayscue and passed by majority vote. There was one opposing vote.**

**BUDGET AMENDMENT:**

Rodella Gold presented the following budget amendment included in the Board of Health packet, for consideration of adoption by the Board of Health:

**Item Number One:** The Cleveland County Health Department has received a donation in the amount of \$100 from the Shelby Lions Club. A request was made to budget this amount in the General Department (530) to be used to subsidize eye examinations for the indigent.

**Motion: A motion was made by Robert Miller, with a second by Michael Alexander to accept the budget amendment as presented. Motion passed unanimously.**

---

**MISCELLANEOUS BUSINESS:**

Health Department Facility Update:

Bids for the new health department facility were received and the County Commissioners granted the bid to Beam's Construction Company, Cherryville, North Carolina. Land clearing has begun and remediation of the soil is scheduled to begin before the end of June, 2014. A Groundbreaking Ceremony is scheduled for July 1, 2014 at 4:00 p.m., and will be held at the construction site. Color boards for the new facility were displayed in the meeting room.

Electronic Medical Record:

The Patagonia Health practice management is going well; staff is becoming acclimated to the system. The work study for the Phase II electronic medical record has been completed. Training is scheduled for July and plans are to "go live" in August 2014. Items purchased to use with electronic medical record system include signature pads to be used at the check in desks, scanners, and six lap top computers to be used by clinicians. This equipment was paid for with funds that were in the current budget. Meaningful Use funds for the adoption and implementation of electronic medical records have been budgeted (\$170,000) to be received during the next fiscal year.

Dentrix, also an electronic medical record software, has been purchased for the dental clinic. Training will be held on May 28-29, 2014, and is scheduled to "go live" on June 2, 2014.

Meeting Reminder:

The Cleveland County Board of Health will not meet during the month of July. The groundbreaking ceremony will be held on July 1, 2014 and the next scheduled Board of Health meeting is August 12, 2014.

**ADJOURN**

There being no further business, Chair Hayek called for a motion to adjourn.

**Motion: Robert Miller moved, with a second by Gina Ayscue that the Cleveland County Board of Health meeting be adjourned.**

RESPECTFULLY SUBMITTED,

Dorothea Wyant, Secretary  
Cleveland County Board of Health