
The Cleveland County Board of Health met on Tuesday, August 13, 2013 at 6:30 p.m., at the Deer Brook Golf Club.

Board members present: Michael Alexander, Gina Ayscue, Charles Hayek, Johnny Hutchins, Kendalyn Lutz-Craver, Robert Miller, Steve Rackley, Tom Spurling, Randy Sweeting and Theresa Taylor.

Health Department staff present: Dorothea Wyant, Rodella Gold, Anne Short, Sam Lockridge, DeShay Oliver, Stacie Rhea, Henry Earle, Chris Breese, Tripp Bowling, Debbie Clapper, Sharon Chapman and Debbie Dyer.

Bob Yelton, County Attorney, and John Bridges, County Attorney representing Animal Control were present.

CALL TO ORDER/WELCOME:

Chair Hayek called the meeting to order and welcomed everyone. Robert Miller gave the invocation.

CITIZEN RECOGNITION:

No citizens requested to appear before the Board.

APPROVAL OF AGENDA FOR AUGUST 13, 2013 BOARD OF HEALTH MEETING:

Chair Hayek presented the proposed agenda for the August 13, 2013 Board of Health meeting for consideration of adoption.

Motion: A motion was made by Gina Ayscue, with a second by Michael Alexander to adopt the agenda for the August 13, 2013 Board of Health meeting as presented. Motion carried unanimously.

APPROVAL OF JUNE 11, 2013 BOARD OF HEALTH MEETING MINUTES:

Chair Hayek presented the June 11, 2013 Board of Health meeting minutes for consideration of approval.

Motion: There being no corrections, additions nor deletions to the minutes of the June 11, 2013 Board of Health meeting, motion was made by Robert Miller, with a second by Tom Spurling that they be approved as written. Motion carried unanimously.

HEALTH DEPARTMENT FACILITY UPDATE:

Dorothea Wyant reported that she and other Health Department staff members have participated in meetings with Roger Holland & Associates and reviewed initial floor plans for the new Health Department building. The facility will be two stories, with all clinical services and Environmental Health services located on the first floor and administrative services on the second floor. The Employee Health and Wellness Center will be located on the first floor with a separate entrance to assure confidentiality for County employees and their families, and the Pharmacy will be located adjacent to the Employee Health and Wellness Center and will have a drive thru window available. Discussion followed regarding square footage of the facility and available parking. Architects are presently making revisions to the initial floor plan based on input from Ms. Wyant and staff, and will present a final plan to be approved by the County Manager and County Commissioners.

ELECTRONIC MEDICAL RECORDS UPDATE:

Staff members' representing each area of the Health Department has been identified as a "super users" team to select appropriate Electronic Medical Record (EMR) software for the department. Two software companies, *Insight* and *Patagonia* are final selections for consideration. A small group of staff plan to visit several Health Departments within the region that use each of these software programs to determine their effectiveness and potential compatibility for Cleveland County. Health Department staff has been surveyed to identify computer training needs, and plans to provide the needed training is in place. Through grant funding, Charlotte AHEC is able to provide two education specialists to assist health department staff in efforts to identify the software system to best meet our needs; assist with the implementation process and with meeting meaningful use. Rodella Gold stated that General Statutes will allow our department to "piggy back" off another bid, which would eliminate the need for Cleveland County to bid independently and would save health department staff a significant amount of work. The Durham County Health Department has shared their Request for Proposal (RFP) with our agency for the Patagonia software. Discussion followed regarding further staff training needs that will be provided by the software company.

COMMUNITY HEALTH ACTION PLAN

Anne Short gave a brief overview of the three Community Health Action Plans written as a result of the Community Health Assessment. They are Sexually Transmitted Disease and Unintended Pregnancy, Physical Activity and Nutrition and Substance Abuse Prevention. Copies of the Community Health Action Plans are included in the board packets. Accomplishments achieved during 2013 are designated on the report in red, and the Action Plans indicate that significant progress has been made in most areas. Ms. Short also noted that coalitions are also in place to support each identified areas.

An agreement has been made with the Cleveland County School System for health education staff to continue providing the reproductive health and safety curriculum for ninth grade students and puberty classes for fifth grade students. This education curriculum should have a positive impact in reducing unintended pregnancies in the County.

Results of the PRIDE survey were presented to the School Board by a school system staff member; however, Ms. Short has met with School System officials and feels that she and other health department staff may present further information to the school board in the near future. Ms. Short stated that representatives with the Project Lazarus Program are scheduled to provide training specifically pertaining to prescription medication abuse to school counselors, social workers and nurses; and Henry Earle, representing the SOBIR Program will present this information to school principals as well. Ms. Short noted that Cleveland County School Administration is very interested in continuing a strong working relationship with the Health Department. Discussion followed regarding required drug testing with the Department of Social Services and any possible connection there may be providing services to health department clients.

COMMUNITY TRANSFORMATION PROJECT UPDATE

Anne Short presented the Board of Health with an update on the Community Transformation Grant. Major accomplishments this year include passing of the tobacco free parks policy and the local Farmers Markets have begun to accept EBT, SNAP and DEBIT cards as payment sources. Business at the Farmers Market located at the health department on Tuesday mornings has increased with the addition of these payment sources which is in line with our overall goal to encourage health department clients to save money and eat more fresh fruits and vegetables. The health department Farmers Market plans to continue operation through the end of September due to increased participation, and a pilot Farmers Market will begin operation next weekend in Kings Mountain, lasting nine weeks. Staff is beginning to work on a survey of fruit and vegetable outlets as required by this grant, and a proposal to perform a “walkability” exercise within your neighborhoods to determine how friendly to physical activity your living area is will be presented to the Health Board at the September 10, 2013 meeting.

STEP ONE CHALLENGE

Henry Earle provided information regarding the upcoming Step One Challenge, a six week community wide walking event to promote a healthy lifestyle. This will be the 8th annual challenge, and registration forms are being accepted through August 30, 2013. The Challenge will begin on September 7, 2013, and end on October 18, 2013. A Step One 5K and Fun Run is scheduled for September 7, 2013 at Aldersgate United Methodist Church to kick off the event. The Cleveland County Health Department is again collaborating with the Alliance for Health, Patriot Jack’s Outfitters, Shelby Savings Bank, The Foothills Farmers Market, Eat Smart Move More Cleveland County and Kendrion FAS to sponsor this event. VIP Printing, Carolina

Chiropractic Plus and Cornerstone Dentistry have added their sponsorship this year and will partner as well. Registration forms are available from the Health Department, County YMCA's, County Libraries, Patriot Jack's Outfitters and the Shelby and Kings Mountain Senior Centers. Registration forms are also available for download at www.steponechallenge.org. Teams will be comprised of at least 3 members and no more than 6 members. Pedometers and walking logs will be provided to all participants. Pedometers provided during this challenge are of better quality than in the past and are expected to provide participants with more accurate information. Kendalyn Lutz-Craver encouraged Board of Health members to participate in this event.

PROPOSED CHANGES TO CLEVELAND COUNTY ORDINANCES

Sam Lockridge stated that two changes to the Cleveland County Code of Ordinances will be presented to the Board of Health for their approval, and forwarded to County Commissioners as a recommendation for their approval. Copies of the proposed changes to Cleveland County Code of Ordinances are included in the Board packet. Attorney John Bridges, representing the County Attorneys' Office, presented a draft proposal of **Sec. 3-6 – Animal(s) creating nuisance prohibited from running at large**. Proposed changes to the ordinance are noted in bold on the attachment, and will result in increased fines for animals creating nuisances, primarily focusing on female animals in estrus. Reduction of and/or waiving of fines is proposed for owners who spay or neuter the nuisance animal within a 30 day period. Mr. Bridges noted this proposed change comes as a recommendation from the Task Force to Reduce Unwanted Animals in Cleveland County which was appointed by the Board of Health at the recommendation of the Board of County Commissioners. Discussion followed.

Motion: Johnny Hutchins moved that the Cleveland County Board of Health approve the revisions to the Cleveland County Code of Ordinances, Sec. 3-6 as recommended by the Task Force to Reduce Unwanted Animals in Cleveland County, and send to the Cleveland County Board of Commissioners for consideration of approval. Motion was seconded by Theresa Taylor and passed unanimously.

Attorney John Bridges, representing the County Attorneys' Office, presented a draft proposal of **Sec. 3-1. – Definitions; and Sec. 3-3. – Same – Powers and duties**. Copies of the proposed changes to the ordinance, included in the Board packet, are noted in bold on the attachment. These proposed verbiage changes will grant Animal Control Officers in Cleveland County the right to act as Animal Cruelty Investigators in an effort to make the process of investigating and prosecuting cruelty to animal cases more effective in Cleveland County. Discussion followed regarding the proposed changes.

Motion: Robert Miller moved that the Cleveland County Board of Health approve the revisions to the Cleveland County Code of Ordinances, Sec. 3-1 and Sec. 3-3 as proposed,

and send to the Cleveland County Board of Commissioners for consideration of approval. Motion was seconded by Mike Alexander and passed unanimously.

FOOD AND LODGING PERMIT FEE CHANGES

Environmental Health Director Stacie Rhea presented information pertaining to Environmental Health Legislation, **Session Law 213-360**, that increases annual fee permits for food and lodging establishments effective August 1, 2013. A copy of the information is included in the Board packet. Ms. Rhea noted this fee increase is State mandated.

Motion: Tom Spurling moved that the Cleveland County Board of Health approve the proposed mandated fee increase and send to the Cleveland County Board of Commissioners for consideration of approval. Motion was seconded by Gina Ayscue and passed unanimously.

BUDGET AMENDMENT

Rodella Gold presented the following budget amendments for consideration of adoption by the Board of Health:

Item Number One: A request was made to establish two full time PHN II positions and one half time contracted Pharmacist position to accommodate increasing growth within the Carolina Community Health Partnership Network (Carolina Access).

Due to increased complexity of management and development of the network budget required by DMA, a request was made to increase a half time Processing Assistant position to a full time Accounting Technician position. These additions have been approved by Community Care of North Carolina to be effective July 1, 2013.

Carolina Community Health Partnership Network has the highest utilization rate and Medicaid cost related to emergency department use in comparison to other CCNC networks. The CCNC Program Office has approved use of reserve funds to initiate a two year pilot project to manage patients who use two or more mental health drugs and have experienced five or more ED visits within the past year. The model used will be based on the Camden, NJ model utilizing a nurse practitioner and registered nurse team to do home visits, assessments and redirection to the patient's medical home. Carry over reserve/additional monthly funds in the amount of \$369,719 for 2013-2014 will be used to fund the position, pilot project and operating expenses. A request was made to approve funding for the first year to contract for a nurse practitioner, public health nurse/care manager and project operating expenses. Increased network reimbursement and reserve funds will support these positions in future budget years.

Item Number Two: The Carolina Community Health Partnership Network has received \$10,000 from CCNC for project management to test the effectiveness of the Chronic Pain

Initiative. A request was made to budget this amount in the Carolina Access Department (546) to be used for operating expenses of this project.

Item Number Three: A total allocation of \$62,000 has been received by CODAP from Pathways to support substance abuse education. \$50,000 is presently budgeted in the 2013-2014 FY. A request was made to budget the remaining \$12,000 in the CODAP Department (548) to be used for operating expenses associated with the program.

Item Number Four: Effective July 1, 2013, the Cleveland County Humane Society no longer supports an Animal Rescue and Adoption Program. Due to the past success of this program, the Cleveland County Health Department feels it is important to assume this responsibility. A request was made for \$28,221 county dollars to fund a full time Program Assistant V position to function as a Rescue and Adoption Coordinator, to become effective December 1, 2013. The requested funds will also support operating expenses for this position.

Item Number Five: The NC Office of Rural Health and Community Care has allocated \$29,712 in grant funding to the Cleveland County Health Department to support a contracted Pharmacy Technician position to determine financial eligibility and assist clients with the application process for clients who may be eligible to receive medications from the manufacturer. A request was made to budget this amount in the Grants Department for contracted services.

Motion: Robert Miller moved, with a second by Kendalyn Lutz-Craver, that the Board of Health approve the budget amendments as presented. Motion passed unanimously.

MISCELLANEOUS BUSINESS

Chair Hayek noted that flu vaccine should be available in the near future and encouraged attendees to receive the vaccine.

ADJOURN

There being no further business, Chair Hayek called for a motion to adjourn.

Motion: Gina Ayscue moved, with a second by Kendalyn Lutz-Craver that the Cleveland County Board of Health meeting be adjourned.

RESPECTFULLY SUBMITTED,

Dorothea Wyant, Secretary
Cleveland County Board of Health