
The Cleveland County Board of Health met on Tuesday, May 13, 2014 at 6:30 p.m., at the Cleveland County Health Department.

Board members present: Kendalyn Lutz-Craver, Robert Miller, Steve Rackley, Stan Pitts, Randy Sweeting, Michael Alexander, Gina Ayscue, Tom Spurling and Theresa Taylor.

Health Department staff present: Dorothea Wyant, Rodella Gold, Sam Lockridge, Alisa Leonard, Nathan McNeilly, Anne Short, Sharon Chapman and Debbie Dyer.

Andrea Leslie-Fite, representing the County Attorney, was present.

CALL TO ORDER/WELCOME:

Vice-Chair Alexander called the meeting to order and welcomed everyone. Robert Miller gave the invocation.

CITIZEN RECOGNITION:

No citizens requested to appear before the Board.

MOTION TO ADOPT THE AGENDA FOR THE MAY 13, 2014 BOARD OF HEALTH MEETING:

Vice-Chair Alexander asked for a motion to approve the proposed agenda for the May 13, 2014 Board of Health meeting.

Motion: A motion was made by Randy Sweeting, with a second by Robert Miller to adopt the proposed agenda for the May 13, 2014 Board of Health meeting as presented. Motion passed unanimously.

APPROVAL OF APRIL 8, 2014 BOARD OF HEALTH MEETING MINUTES:

Vice-Chair Alexander presented the April 8, 2014 Board of Health meeting minutes for consideration of approval.

Motion: There being no corrections, additions, nor deletions to the minutes of the April 8, 2014 Board of Health meeting minutes, motion was made by Robert Miller, with a second by Gina Ayscue, that they be approved as written. Motion carried unanimously.

2014 COMMUNITY SATISFACTION SURVEY RESULTS

Anne Short stated that as a requirement of the accreditation process, the health department is required to conduct a general community survey annually. Ms. Short presented results of the 2014 Community Satisfaction Survey, which was conducted during the month of April, 2014. A copy of the 2014 Community Satisfaction Survey is included in the Board packet. The nine question survey was posted on the Cleveland County Health Department website using a Survey Monkey format, and copies were sent to selected email distribution lists in order to obtain a variety of answers. Copies of the survey were placed at the reception desks of the health department and the health departments annex buildings to enhance consumer access. The survey was also advertised in the Shelby Shopper, and the Survey Monkey link was included in the advertisement. Notices about the availability of the survey were posted on the Cleveland Health Communicator electronic sign as well. Ms. Short stated the results of this survey will be reviewed with the Health Department Management Team and used as a tool to improve customer satisfaction.

Ms. Short shared that overall ratings of the Community Satisfaction Survey were very positive.

HEALTH DEPARTMENT FACILITY UPDATE

Dorothea Wyant provided an update on the progress of the new health department facility, stating that ten construction companies submitted bids for the project. County Commissioners will review the bids and make a decision during the next Commissioners meeting scheduled for May 20, 2014. Soil analysis and compaction tests revealed problems in the area where construction is planned. Fifteen feet below the ground surface to forty feet below the ground surface is unstable due to excessive moisture. It is anticipated that a structure would sink six to ten inches within the first two years following construction, resulting in structural damage. A company based in Georgia has been consulted by the architects and have evaluated the situation, offering several methods to correct the problem. Ms. Wyant stated plans at this time are to cover the area where the foundation of the structure will be with five feet of dirt in an effort to place pressure on the top soil to squeeze moisture from the surface below. In addition, holes will be drilled strategically in the area and wicks will be placed there to draw the excessive moisture from the soil. This process could result in a sixty to ninety day delay in beginning construction. Discussion followed.

BUDGET AMENDMENTS

Rodella Gold presented the following budget amendments included in the Board of Health packet for consideration of adoption by the Board of Health.

Item Number One: The Cleveland County Health Department has received a grant in the amount of \$3,000.00 from City Dogs Rescue to be used to purchase vaccines for animals housed at the Cleveland County Animal Shelter. A request was made to budget this amount into the Rabies Control Department (542) to be used to support vaccine expenses. This grant is not date specific and funds will be carried until depleted.

Item Number Two: The North Carolina Department of Health and Human Services, Environmental Health Section has allocated \$18,426.00 in Food and Lodging Funds. These funds are distributed to Counties based on the 2012-2013 fiscal year percentages of compliance as well as a base amount allocated per County. Cleveland County achieved 100% compliance. A request was made to budget this amount in the Environmental Health Department (541) to be used for expenses associated with the program.

Item Number Three: The Cleveland County Health Department received \$405.00 from the Charlotte AHEC as payment for providing preceptor service to students. A request was made to budget this amount into the Child Health Department (537) to be used for operating expenses.

Item Number Four: The North Carolina Department of Health and Human Services, Women's and Children's Health/Women's Health Section has allocated \$11,276.00 in Title X funds for the Cleveland County Health Department Family Planning Program. Funds are designated for the purchase of birth control supplies and long acting contraceptive devices. A request was made to budget this amount into the Family Planning Department (539) medical supply expense account.

Item Number Five: The Cleveland County Health Department has been approved a grant from the Humane Society of the United States in the amount of \$7,000. A request was made to budget this amount in the Rabies Control Department (542) to be used for training, vaccines, kennel beds and the installation of a sound system in the kennel area. This grant is not date specific and funds will be carried until depleted.

Rodella Gold presented the following budget amendment for consideration of adoption, stating there was no information provided in the Board of Health packet.

Item Number Six: The Cleveland County Health Department has received a settlement check from an insurance company in the amount of \$10,378.00 as payment for an Animal Control truck involved in an accident and subsequently declared a total loss. The Cleveland County Health Department receives funds from several of the County municipalities to support their rabies control efforts. A portion of these funds are designated for the replacement of vehicles. A request was made to budget \$20,000.00 of these funds, in addition to the \$10,378.00 received for the purchase of a new truck for the Animal Control Department.

Sam Lockridge noted the Animal Control Officer involved in the accident was not at fault for the accident, and did not receive any traffic citation.

Motion: Robert Miller moved, with a second by Tom Spurling, that the Board of Health approve the budget amendments as presented. Motion passed unanimously.

MISCELLENOUS BUSINESS

Electronic Medical Records: Alisa Leonard thanked the Board of Health for their support during the process of purchasing and implementing the Patagonia Electronic Medical Record system. Ms. Leonard reported that approximately 40 to 45 health department employees received training for the Practice Management module during the period of April 8, 2014 and April 11, 2014. The Practice Management module went live on May 6, 2014, and is running relatively smoothly. There have been minor problems but staff from Patagonia has worked well with health department staff to correct issues in a timely manner. Educational training for the Clinical Practice module will take place on July 15, 2014 through July 18, 2014, and plans are to implement that module on August 6, 2014. Ms. Leonard noted that there were no adjustments made to the appointment schedule during the Practice Management phase; however, during the Clinical Management phase, some adjustments would likely be needed.

Environmental Health: Tom Spurling expressed his thanks to the Environmental Health staff for achieving 100% compliance in the Food and Lodging inspections, stating this compliance results in more State funding for the County. Mr. Spurling noted that many Counties within the State do not achieve this goal and Cleveland County Health Department Environmental Health staff deserves to be recognized for their efforts.

Upper Cleveland County AWA: The Association for the Welfare of Animals has initiated a program transportation program to transport animals for spay/neuter to the Foothills Veterinary Clinic in Hickory, NC. Tom Spurling noted the AWA felt this service was needed in the Upper Cleveland County area. Dorothea Wyant and Sam Lockridge noted the AWA declined the offer to partner with the Cleveland County Health Department and take a lead role in the "Get On The Bus With Us" program that will provide the same transportation services to the Humane Society of Charlotte clinics in the near future. Discussion followed.

ADJOURN

There being no further business, Vice-Chair Alexander called for a motion to adjourn.

Motion: Gina Ayscue moved, with a second by Kendalyn Lutz-Craver, that the Cleveland County Board of Health meeting be adjourned.

RESPECTFULLY SUBMITTED,

Dorothea Wyant, Secretary
Cleveland County Board of Health