

**Cleveland County Board of Commissioners**  
**January 5, 2016:**

The Cleveland County Board of Commissioners met in a regular session on Tuesday, January 5<sup>th</sup> at 6:00 p.m. in the Commission Chamber of the Cleveland County Administrative Office.

**PRESENT:** Jason Falls, Chairman  
Eddie Holbrook, Vice-Chairman  
Johnny Hutchins, Commissioner  
Susan Allen, Commissioner  
Ronnie Hawkins, Commissioner  
Jeff Richardson, County Manager  
Tim Moore, County Attorney  
Henry Earle, Clerk  
Kerri Melton, Community Services Director  
Brian Epley, Finance Director  
Allison Mauney, Human Resources Director  
Chris Green, Tax Administrator  
Perry Davis, Emergency Management Director

**CALL TO ORDER**

Chairman Jason Falls called the meeting to order and led the audience in the Pledge of Allegiance and provided the invocation for the meeting.

**AGENDA ADOPTION**

**ACTION:** Commissioner Hutchins made the motion to adopt the agenda, removing item 9 (Board of Adjustment appointments). It was seconded by Commissioner Allen and unanimously adopted by the Board.

**EARLY BUSINESS:**

**BOARD OF HEALTH APPOINTMENTS:** The Clerk presented the following list of candidates for Board of Health Appointments:

**Board of Health**

Applicant	Address	Board Qualification	Currently Serving On
Jay Patel*		Physician	
Stan Pitts*		Pharmacist	Board of Health
Theresa Taylor*		Veterinarian	Board of Health
Sherry Rippy Padgett*	8 Heritage Lane-Shelby	Public Citizen	
Kale Meade*	4407 Fallston Road-Shelby	Engineer	
Robin Brackett	PO Box 668-Lawndale	Public Citizen	
Wanda Robinson	126 Ocean Drive-Shelby	Registered Nurse	
Will Troutman	257 Cornwell Road-Shelby	Public Citizen	
Jeff Aderholdt	113 Shadowgate Drive-Shelby	Public Citizen	
Alva Finney	1205 Borders Road-Shelby	Public Citizen	
Frank Kopenec	213 John Cline Road-Cherryville	Public Citizen	

**Terms:**

Appoint Five  
Three Year Term  
Term Expires 12/31/2018  
\*HD Recommendations

**ACTION:** Commissioner Hutchins moved that Jay Patel, Stan Pitts, Theresa Taylor, Sherry Rippy Padgett and Kale Meade be appointed to the Board of Health. It was seconded by Commissioner Hawkins and unanimously adopted by the Board.

**SPECIAL RECOGNITION**

RADON ACTION MONTH PROCLAMATION: Commissioner Falls called on Nathan McNeilly, Environmental Health Supervisor at the Cleveland County Health Department, to the podium. Mr. McNeilly spoke about national radon awareness month and that Cleveland County Health Department was passing out kits in recognition of the event and to educate the public on the dangers of radon gas. The Clerk read the proclamation and it was given to Mr. McNeilly.

**CITIZEN RECOGNITION**

- Frances Webber: 226 Nancy Drive in Shelby: Ms. Webber is the executive director of Washington Outreach Ministries in Shelby, NC. The ministry now has a sub ministry called Hope House, which is a 501c3 created to help those who are victims of abuse. Ms. Webber wanted to know if the Commissioners could help by pointing her in the right direction with resources.
- Michael Culbertson: 303 Webb Farm Road in Shelby: A house adjacent to the Culbertsons has been extremely noisy and the neighbors know that there is no noise ordinance and are loud and rude. The Culbertsons wished that there was something the county could do about the noise level.

**CONSENT AGENDA**

**ACTION:** Commissioner Hawkins made the motion, seconded by Commissioner Allen, and unanimously adopted by the Board, to approve the following items:

**MINUTES:** There being no corrections, additions or deletions, the Minutes of the December 15<sup>th</sup>, 2015 regular meeting were presented and approved as written.

**HEALTH DEPARTMENT:** BNA #035

<u>Account Number</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.544.4.350.00	DENTAL	\$16,000.00	
012.544.5.121.00	SALARIES-REGULAR	\$6,000.00	
012.544.5.230.00	MEDICINE AND SUPPLIES	\$3,000.00	
012.544.5.310.00	TRAVEL/TRAINING	\$3,500.00	
012.544.5.581.00	AWARDS/APPRECIATION	\$500.00	
012.544.5.891.00	EMERGENCY/CONTIN	\$3,000.00	

*Explanation of Revisions: Budget DHHS Oral Health grant funds to increase partnerships between health departments, the state dental office, and provides training for dental staff.*

**HEALTH DEPARTMENT:** BNA #036

<u>Account Number</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.546.4.660.37	MEDICAID	\$7,680.00	
012.546.5.490.00	PROFESSIONAL SERV.	\$7,680.00	
012.546.4.660.49	MEDICAID	\$8,500.00	
012.546.5.121.00	SALARY	\$6,520.00	
012.546.5.131.00	FICA	\$404.00	
012.546.5.132.00	RETIREMENT	\$440.00	
012.546.5.133.00	HOSPITAL INSURANCE	\$699.00	
012.546.5.134.00	DENTAL INSURANCE	\$17.00	
012.546.5.135.00	401K	\$326.00	
012.546.5.136.00	MEDICARE INSURANCE	\$95.00	
012.546.4.310.00	FEDERAL GRANTS	\$12,522.00	
012.546.5.121.00	SALARY-REGULAR	\$9,450.00	

012.546.5.131.00	FICA	\$586.00
012.546.5.121.00	RETIREMENT	\$638.00
012.546.5.133.00	HOSPITAL INSURANCE	\$699.00
012.546.5.134.00	DENTAL INSURANCE	\$17.00
012.546.5.135.00	401K	\$473.00
012.546.5.136.00	MEDICARE INSURANCE	\$137.00
012.546.5.310.00	TRAVEL/TRAINING	\$524.00

*Explanation of Revisions: Budget NC Community Care Network money for Rutherford Pregnancy Care Management and Care Coordination for Children program oversight. Budget Chronic Pain Initiative funds for existing staff to provide care management for patients with chronic pain. Budget CHIPRA grant funds to support activities with the Quality Improvement Specialist.*

**HEALTH DEPARTMENT:** BNA #037

<u>Account Number</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.533.4.310.00	FEDERAL GOV GRANTS	\$20,000.00	
012.533.5.121.00	SALARY-REGULAR	\$10,040.00	
012.533.5.131.00	SOCIAL SECURITY	\$620.00	
012.533.5.132.00	RETIREMENT	\$685.00	
012.533.5.133.00	HOSPITAL INSURANCE	\$1,000.00	
012.533.5.134.00	DENTAL INSURANCE	\$25.00	
012.533.5.135.00	401K	\$485.00	
012.533.5.136.00	MEDICARE INSURANCE	\$145.00	
012.533.5.210.00	DEPARTMENTAL SUPPLIES	\$550.00	
012.533.5.230.00	MEDICINE AND SUPPLIES	\$2,447.00	
012.533.5.310.00	TRAVEL & TRAINING	\$400.00	
012.533.5.910.00	C.O. EQUIPMENT	\$3,603.00	

*Explanation of Revisions: Budget DHHS Ebola funds for ebola preparedness and salary offset of preparedness coordinator.*

**HEALTH DEPARTMENT:** BNA #038

<u>Account Number</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
012.533.4.810.00	DONATIONS	\$150.00	
012.533.5.121.00	AWARDS/APPRECIATION	\$150.00	

*Explanation of Revisions: Budget donation from Patagonia Health for staff appreciation for the one year anniversary of electronic health records.*

**SHOOTING RANGE:** BNA #039

<u>Account Number</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
049.470.4.810.00	DONATIONS	\$1,000.00	
049.470.5.790.00	CONTRIBUTIONS	\$1,000.00	

*Explanation of Revisions: Budget funds received from gun raffle.*

**LIBRARY:** BNA #040

<u>Account Number</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
010.611.4.310.00	FEDERAL GRANTS	\$750.00	
010.611.5.310.00	TRAVEL/TRAINING	\$750.00	

*Explanation of Revisions: Budget LSTA funds from the state to be used for training expenses.*

**SHERIFF'S OFFICE:** BNA #042

<u>Account Number</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
010.441.4.810.19	CHRISTMAS PROJECT	\$1,400.00	
010.441.5.790.19	CHRISTMAS PROJECT	\$1,400.00	

*Explanation of Revisions: Budget funds received through donations for expenditures for annual Christmas project.*

**SOCIAL SERVICES:** BNA #043

<u>Account Number</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
011.519.4.310.00	FED GOV GRANTS	\$19,469.00	
011.519.4.512.05	CRISIS	\$12,047.00	
011.519.5.512.05	LIEAP	\$7,422.00	

*Explanation of Revisions: Budget to accept additional federal LIEAP and Crisis funds to accept additional funds from the state.*

**REGULAR AGENDA**

**EMS AND BUILDING INSPECTIONS REVENUE POLICIES:** Chairman Falls called Brian Epley, Finance Director, to the podium. Mr. Epley presented two revenue collection policies. Both policies were created to streamline revenue collection processes and help create consistency and uniformity. There was no change in fees, only methods of collection. Commissioner Hutchins stated that he thought it was great for the county to have uniform collection policies.

**ACTION:** Commissioner Hutchins moved to accept the revenue policies as created by the finance department. It was seconded by Commissioner Holbrook and unanimously approved by the Board.

**HEALTH DEPARTMENT REVENUE FEE POLICY:** Mr. Epley presented a revenue collection policy from the Board of Health. The Board of health annually submits a revision of their health department revenue policies. This year the finance department gave suggestions like monthly billing and collection reports being sent to county finance and after 120 days collection bills are sent to Central Administration. The policy was created to create better efficiency for the collection of health department revenue.

**ACTION:** Commissioner Hawkins moved that the policy be approved as presented by the Board of Health with the additions from the finance department. It was seconded by Commissioner Holbrook and unanimously adopted by the Board.

**TRAVEL POLICY UPDATE:** Mr. Epley told Commissioners that the finance department had updated the travel policies for county employees, simplifying the policy from 24 pages to 8 pages, and modernizing some of the antiquated language, as well as simplifying the associated travel form.

**ACTION:** Commissioner Hutchins moved that the policy be adopted as presented by the finance department. It was seconded by Commissioner Holbrook and unanimously approved by the Board.

**BOARD APPOINTMENTS:**

**Boiling Springs Planning and Zoning Board:**

**Boiling Springs Planning and Zoning Board**

Applicant	Address	Occupation	Currently Serving On
Cliff Wilson*			BS Planning and Zoning

**Terms:**  
Appoint One ETJ Members  
Fill unexpired term  
Term Expires 6/30/2016

**ACTION:** Commissioner Hawkins moved that Cliff Wilson be reappointed to the Boiling Springs Planning and Zoning Board. It was seconded by Commissioner Hutchins and unanimously approved by the Board.

**Child Fatality Task Force**

**Child Fatality Prevention Team**

Applicant	Qualification	Currently Serving On
Alan Norman	Sheriff or designee	Child Fatality, Shooting Range
Melvin Proctor	Police chief or designee	Child Fatality
Joe Lord	EMS or designee	Child Fatality
Selena Grier	Parent	Child Fatality
Shawn Collins	Parent-Juvenile Justice Employee	

**Terms:**  
 Appoint Four  
 Three Year Term  
 Term Expires 12/31/2018

**ACTION:** Commissioner Hawkins moved that Alan Norman, Melvin Proctor, Joe Lord and Selena Grier all be reappointed. It was seconded by Commissioner Holbrook and unanimously approved by the Board.

**Commission for Women**

**Commission for Women**

Applicant	Address	Occupation	Currently Serving On
Mary Accor	944 Dixon School Road-KM		Commission for Women
Diane Davis	112 Wright Road-KM		Commission for Women
Valerie Boyd	211 West King Street-KM		Commission for Women
Kim Davis	PO Box 3142-Shelby	KD Marketing-President	
Angela Woods	113 S. Gaston Street-KM	DSS Attorney	
Deborah Coleman	1104A Fredrick Street-Shelby	Teacher Assistant-Retired	
Elizabeth Greene Thomas	1106 Hendrick Lake Rd-Shelby	Ingles	
Martha (Mot) Davis	504 W. Warren Street-Shelby	Ellis Lumber-Office Manager	Historical Preservation/Shelby P&Z
Cathy Robertson	2639 Pamlico Drive	Abuse Prevention Council	Child Fatality
Connie Savell	206 North Roxford Rd-KM	Teacher-Retired	Library Board

**Terms:**  
 Appoint Three  
 Three Year Term  
 Term Expires 12/31/2018

**ACTION:** Commissioner Hawkins moved that Mary Accor, Diane Davis, and Valerie Boyd be reappointed to the Commission for Women. It was seconded by Chairman Falls and unanimously adopted by the Board.

**Kings Mountain Planning and Zoning Board**

**Kings Mountain Planning and Zoning Board**

Applicant	Currently Serving On
*Doug Lawing	KM Planning and Zoning
Christy Hutchins	Nursing Home Advisory Board

**Terms:**  
 Appoint Two  
 Three Year Term

Term Expires 12/31/2018

\*Recommendation

**ACTION:** Commissioner Hawkins moved that Doug Lawing be reappointed to the Board and that Christy Hutchins be appointed to the Board. It was seconded by Eddie Holbrook and unanimously approved by the Board.

\*Commissioner Hutchins abstained from voting due to a familial relationship with Christy Hutchins.

### **Nursing Home Advisory Board**

## **Nursing Home Advisory Board**

Applicant	Address	Occupation	Currently Serving On
Mary Carroll*	708 Linwood Road-KM		Nursing Home Advisory Board
Suzy Buckner*	1111 Poplar Springs Ch Rd-Shelby	Teacher-retired	
Frank Kopenec	213 John Cline Road-Cherryville	Lab manager-retired	
Christina Dalton Harmon	307 E. Main Street-Lattimore	Housing Programs Manager	
Angela Woods	113 S. Gaston St.-KM	DSS-Attorney	
Wanda Robinson	126 Ocean Drive-Shelby	Nurse-retired	

**Terms:** Appoint Three  
\*Recommendations

**ACTION:** Commissioner Hawkins moved that Mary Carroll be reappointed and Suzy Buckner and Wanda Robinson be appointed to the Nursing Home Advisory Board. It was seconded by Johnny Hutchins and unanimously approved by the Board.

### **Shooting Range Advisory Board**

## **Shooting Range Advisory Board**

Applicant	Address	Occupation
Charlie Kerrigan*		
Sam Beam*		
Frank Kopenec	213 John Cline Road-Cherryville	Lab manager-retired
Gordon Spencer	1554 Timberlake Drive-Shelby	Machine Operator-SouthCo

**Terms:** Appoint Two  
Three Year Term  
Term Expires 12/31/2018  
Recommendations

**ACTION:** Commissioner Allen moved that Charlie Kerrigan and Sam Beam be appointed to the Shooting Range Advisory Board. It was seconded by Commissioner Holbrook and unanimously approved by the Board.

### **Veteran's Advisory Council**

## **Veteran's Council**

Applicant	Address	Occupation	Currently Serving On
Craig McClendon*	404 East Marion Street-Shelby	DOC-Veteran Employee Consultant	Veteran's Advisory
Frank Kopenec	213 John Cline Road-Cherryville	Lab manager-retired	
Gordon Spencer	1554 Timberlake Drive-Shelby	Machine Operator-SouthCo	
Tina Pruitt	534 Casar Belwood Rd-Lawndale	Site Manager-CC employee	
Christian Harmon	307 E. Main Street-Lattimore	Housing Manager-Gaston	
Richard Parlier	602 Phenix Street-Kings Mountain	National Guard	
Charles Webber	1018 Mark Drive-Shelby	Pastor-Mt. Olive Baptist	
Paul Aulbach	221 Gantt Road-Vale	J&P Electrical Solutions	
Jeff Aderholdt	113 Shadowgate Drive-Shelby	IMC Metals-Maintenance	
Elizabeth Thomas	1106 Henrick Lake Road	Ingles	
Shirley Thompson	2978 Laura Road-Shelby	NCDOT-Office Manager-retired	
Jennifer Drum	1011 Caldwell Drive-Shelby	DOC-Veteran Employee Consultant	

**Terms:**  
 Appoint Four  
 Three Year Term  
 Term Expires 12/31/2018  
 \*Recommended

**ACTION:** Commissioner Holbrook moved that Craig McClendon be reappointed and that Frank Kopenec, Christian Harmon and Richard Parlier be appointed to the Veteran's Advisory Council. It was seconded by Commissioner Hutchins and unanimously approved by the Board.

## Commissioner Board Appointments

Board	Commissioner	Expiration
Airport Commission Liaison	Ronnie Hawkins	No expiration
CARE Block Grant Advisory Committee	Eddie Holbrook	12/31/2015
CCEDP	Eddie Holbrook	Appointed by Chair
Commission for Women	Jason Falls	12/31/2015
Community Channel	Ronnie Hawkins	No expiration
Employee Productivity	Johnny Hutchins	12/31/2017
Cleveland County Fair Association	Jason Falls	12/31/2017
Board of Health	Johnny Hutchins	No expiration
Isothermal Board of Directors	Susan Allen	6/30/2017
Juvenile Crime Prevention Council	Susan Allen	6/30/2016
Cleveland Memorial Library	Jason Falls	Terms track Commissioners term
Metropolitan Planning Organization	Johnny Hutchins	6/30/2017
Partners Behavioral Health	Susan Allen	Terms track Commissioners term
Public Shooting Range	Johnny Hutchins	
Rural Fire Commission	Susan Allen	12/31/2016
Social Services	Susan Allen	12/31/2016
Veteran's Council	Jason Falls	12/31/2015
Uptown Shelby Association	Eddie Holbrook	12/31/2017

**ACTION:** Commissioner Hutchins moved that Commissioner Holbrook be reappointed to the CARE Block Grant Advisory Committee, and that Commissioner Falls be reappointed to the Commission for Women and Veteran's Council. It was seconded by Commissioner Hawkins and unanimously adopted by the Board. Commissioner Hawkins then moved that Commissioner Hutchins be appointed to the Isothermal Board of



Directors in place of Commissioner Allen, due to competing meetings. It was seconded by Commissioner Holbrook and unanimously approved by the Board.

**ADJOURNMENT**

Chairman Falls entertained a motion to adjourn. The motion was made by Commissioner Hutchins, seconded by Commissioner Holbrook and unanimously approved by the Board. The next regularly scheduled meeting of the Cleveland County Board of Commissioners will be on Tuesday, January 19<sup>th</sup> at 6:00 p.m. in the Commissioner's Chamber.